

Overview and Scrutiny Board

2nd September 2009

Agenda

The Overview and Scrutiny Board will meet at the **SHIRE HALL, WARWICK** on **Wednesday 2nd September 2009 at 2.00 p.m.**

The agenda will be:

1. General

- (1) Apologies
- (2) Members' Disclosures of Personal and Prejudicial Interests
- (3) Minutes of the meeting of the Overview and Scrutiny Board held on 16th July 2009

2. Proposed Scrutiny Reviews arising from Overview And Scrutiny Committees Work Programme Workshops and Draft Overview And Scrutiny Committee Work Programmes

Report of Strategic Director Customers, Workforce and Governance

To provide the Overview and Scrutiny Board with proposed scrutiny reviews emerging from the workshops undertaken by overview and scrutiny committee's in July

Recommendation that .

The Overview and Scrutiny Board to co-ordinate and prioritise in-depth scrutiny across Warwickshire County Council overview and scrutiny committee's and develop an In-depth Review Programme

For further information please contact Michelle McHugh Overview and Scrutiny Manager Tel: 01926 412144 Email michellemchugh@warwickshire.gov.uk

3. LAA Q4 Performance 2008/09 and Q1 performance 2009/10

Report of Assistant Chief Executive

To review LAA performance information, identifying issues of concern and commissioning joint scrutiny exercises as appropriate

Recommendation .

The Board consider the Performance Reporting to Overview and Scrutiny Committee

For further information please contact Bill Basra Tel 01926 412016 email billbasra@warwickshire.gov.uk

4. Sustainable Communities Strategy

Report of Assistant Chief Executive

To review the Warwickshire Sustainable Community Strategy, identifying issues for joint scrutiny as appropriate

Recommendation that the Board review the Warwickshire Sustainable Community Strategy and identify issues for joint scrutiny as appropriate

For further information please contact Bill Basra Tel 01926 412016 email billbasra@warwickshire.gov.uk

5. Comprehensive Area Assessment and Emerging Issues

Report of Assistant Chief Executive

To provide the Overview and Scrutiny Board with an overview of the CAA framework, the role of Overview and Scrutiny and an update of some of the emerging issues identified by the Inspectorates to date

Recommendation.

That the Board note the CAA framework and emerging issues for Warwickshire.

For further information please contact Tricia Morrison Tel: 01926 736319 Email triciamorrison@warwickshire.gov.uk

6. Overview and Scrutiny Board Work Programme 2009/10

To consider the work programme for the Board

For further information please contact Michelle McHugh Overview and Scrutiny Manager Tel: 01926 412144 Email michellemchugh@warwickshire.gov.uk

7. Any Other Items

Which the Chair decides are urgent.

8. Date of Next Meeting

The next meeting is scheduled for 4th November 2009 at 2.00 p.m.

Jim Graham
Chief Executive
Shire Hall
Warwick

Membership

The Overview and Scrutiny Committee Chairs are indicated by reference to their Committees in italics.

Councillors: John Appleton (*Corporate*) Les Cabourn (*Adults*) Richard Chattaway, Michael Doody (*Environment and Economy*) Jerry Roodhouse, John Ross (*Children*) and Dave Shilton (*Health*)

District / Borough Council

North Warwickshire Borough Council:

Councillor Martin Davis

Nuneaton and Bedworth Borough Council:

Councillor Tony Lloyd

Rugby Borough Council

Councillor Chris Holman

Stratford-on-Avon District Council

Councillor Valerie Hobbs

Warwick District Council:

Councillor Bill Gifford

Warwickshire Police Authority
NHS Warwickshire

Clive Parsons
Janet Smith

For further information please contact

John Wright, Committee Manager,
Customers, Workforce and Governance Directorate
Tel. 01926 412320 or e-mail johnwright@warwickshire.gov.uk.

MINUTES OF A MEETING OF THE OVERVIEW AND SCRUTINY BOARD HELD ON 16th July 2009

Present:

Members of the Group:

Councillors: John Appleton
Les Caborn
Richard Chattaway
Michael Doody
John Ross
Dave Shilton

Officers: David Carter, Strategic Director Customers, Workforce and
Governance
Michelle McHugh, Overview and Scrutiny Officer
John Wright, Committee Manager

1. General

(1) Election of Chair

Resolved that Councillor John Appleton be elected Chair of the Board.

(2) Apologies

Apologies for absence were received from Councillor Jerry Roodhouse.

(3) Members' Disclosures of Personal and Prejudicial Interests

None

(4) Election of Vice Chair

Resolved that Councillor Les Caborn be elected Vice Chair of the Board

2. Overview and Scrutiny Board Terms of Reference

The Board considered a report on the terms of reference for the Overview and Scrutiny Board. The report also detailed the process for establishing the partnership element of the Board, the proposed methods for the Board to fulfil its strategic role effectively and a draft work programme for the Board for 2009/10.

The Board were informed that amongst its main roles would be to have an oversight of the work programmes of each of the Overview and Scrutiny Committees to avoid duplication of work and to provide advice. It would be for each Overview and Scrutiny Committee to decide their own work programme. Each of the Overview and Scrutiny Committees had been asked to identify issues they would want to scrutinise. These would be prioritised against

corporate plan priorities by the Chair and Partyspokes of each committee and would be reported to the next meeting of the Board.

Members considered the issue of joint scrutiny and felt that issues to be examined should be identified through the LAA and commissioned through partner organisations. The District and Borough Councils could be asked to host some joint scrutiny work though there were concerns about their ability to handle the increased workload due to a lack of dedicated scrutiny officers. The publication of regulations in relation to establishing joint scrutiny committees to scrutinise LAA had been postponed. The Board were informed that the Public Service Board would be considering proposals for how it would monitor progress made against LAA targets. It was intended that reporting would be on an exception basis.

Members enquired how newly elected members would be informed of the role and function of overview and scrutiny and were informed that an external provider would be running scrutiny workshops as part of the member induction process and further workshops would be run internally throughout the year. Details would be circulated once the workshops had been finalised.

The Board felt that because it would have an oversight of the work programmes of each of the Overview and Scrutiny Committees to avoid duplication of work it would be important for each of the Committee chairs to feed back to each committee meeting on the work of the Board. The Board requested that standing item be put on the agenda of all overview and scrutiny committees entitled "Feedback from Overview and Scrutiny Board"

Members were informed that proposals for scrutiny of Crime and Disorder Reduction Partnerships would be reported to the September meeting.

The Board was of the opinion that there was a need to involve the public in local area scrutiny. Consequently there would also be a need for the Chairs of Community Forums to receive training about the role and function of scrutiny.

Resolved that

- (1) The Terms of Reference of the Board be noted;
- (2) The process of seeking partner representation on the Board as detailed in paragraph 2 of the report submitted be approved,
- (3) The methods for fulfilling the Board's strategic role as detailed in paragraph 3 of the report submitted be approved;
- (4) The draft Overview and Scrutiny Board Work Programme as detailed in Appendix A of the report submitted be approved; and
- (5) A standing item be put on the agenda of all overview and scrutiny committees entitled "Feedback from Overview and Scrutiny Board"

3. Overview and Scrutiny Strategy Action Plan – 2009/10

The Board considered a report on the Overview and Scrutiny Strategy Action Plan. The Overview and Scrutiny Strategy 2008-13 had been agreed by the former Overview and Scrutiny Co-Ordinating Group in January 2008. An action plan to take forward the Strategy had also been approved. The Board considered a summary of progress made during 2008/09 and issues that would have to be addressed during the forthcoming year. The Board also considered the action plan for 2009/10.

Members requested details of the key partnerships that the Council was involved with and were informed that this would be circulated to members in the near future. Work was being undertaken to review the effectiveness of each partnership and whether each added value. It was noted that Stratford council had recently undertaken a scrutiny review of partnerships.

The Board requested that the link to the revised scrutiny toolkit be sent to all members of the Council once it had been finalised.

The Board recognised the importance of tracking the outcomes of review recommendations and ensuring improvements to processes had been implemented. There was also recognition that there was a need to monitor improvements against the CPA and JAR improvement plan.

Members considered how scrutiny could receive more publicity and requested that officers from the communications team be invited to attend the next meeting of the Board.

Members also expressed concern that newly elected members would not be able to understand the sometimes large number of acronyms used in some committee reports and requested that officers ensure that where initials or acronyms were used in reports the full title should be given the first time the initial or acronym is used.

The Board requested that the strategy action plan be amended to :

- Include reference to the role and functions of the Community Forums.
- Be more generic with no specific time limits
- Include reference to joint scrutiny
- Replace use of the word “champion” with the word “advocate”
- Refer to community engagement
- Make reference to the prioritisation of adding value
- Cross reference with the Councillors Call for Action

Resolved that

- (1) The report be noted
- (2) The Overview and Scrutiny Strategy continue to provide appropriate strategic direction for the Overview and Scrutiny function
- (3) The amendments to the Overview and Scrutiny Strategy 2008/13, as detailed above, be approved
- (4) Officers be requested to ensure that where initials or acronyms were used in reports the full title should be given the first time the initial or acronym is used.

(5) Officers from the communications team be invited to attend the next meeting of the Board

4. Minutes of the Meeting of the Overview and Scrutiny Co-Ordinating Group held on 8th April 2009

Resolved that Minutes of the Meeting of the Overview and Scrutiny Co-Ordinating Group held on 8th April 2009 be noted.

5. Any Other Business

None

6. Date of Next Meeting

The Group noted that their next meeting would be held on 2nd September 2009 at 2.00 p.m.

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Chair

The Group rose at 11.15 a.m.

AGENDA MANAGEMENT SHEET

Name of Committee	Overview And Scrutiny Board	
Date of Committee	2nd September 2009	
Report Title	Draft OSC Work Programmes for 2009/10 and proposed in-depth reviews for 2009/12	
Summary	This report provides the O+S Board with the draft OSC work programmes for 2009/10 and proposals for in-depth scrutiny.	
For further information please contact:	Michelle McHugh Overview and Scrutiny Manager Tel: 01926 412144 michellemchugh@warwickshire.gov.uk	Jane Pollard Democratic Services Manager Tel: 01926 412565 janepollard@warwickshire.gov.uk
Would the recommended decision be contrary to the Budget and Policy Framework?	No.	
Background papers	None	

CONSULTATION ALREADY UNDERTAKEN:-

Details to be specified

- | | | |
|---------------------------|-------------------------------------|---|
| Other Committees | <input type="checkbox"/> | |
| Local Member(s) | <input checked="" type="checkbox"/> | N/A |
| Other Elected Members | <input checked="" type="checkbox"/> | Cllr Appleton, Chair of O+S Board |
| Cabinet Member | <input checked="" type="checkbox"/> | Cllr Farnell, Leader of the Council |
| Chief Executive | <input checked="" type="checkbox"/> | Jim Graham |
| Legal | <input type="checkbox"/> | |
| Finance | <input type="checkbox"/> | |
| Other Strategic Directors | <input checked="" type="checkbox"/> | David Carter, Strategic Director for Customers, Workforce and Governance
Monica Fogarty, Assistant Chief Executive |
| District Councils | <input type="checkbox"/> | |
| Health Authority | <input type="checkbox"/> | |

Police

Other Bodies/Individuals

FINAL DECISION YES

SUGGESTED NEXT STEPS:

Details to be specified

Further consideration by
this Committee

To Council

To Cabinet

To an O & S Committee

To an Area Committee

Further Consultation

Agenda No 2

Overview And Scrutiny Board - 2nd September 2009.

Draft OSC Work Programmes for 2009/10 and proposed in-depth reviews for 2009/12

Report of the Strategic Director for Customers, Workforce and Governance

Recommendation

The Overview and Scrutiny Board is recommended to:

- 1) Provide a critical friend challenge to the draft Overview and Scrutiny Committee (OSC) Work Programmes for 2009/10, contained in Appendix B, by:
 - a) Assessing the priority of the issues included in the work programmes
 - b) Identifying areas of duplication
 - c) Making suggestions back to OSC's if appropriate from a) and b) above
- 2) To agree that in-depth Overview and Scrutiny reviews be managed through a 3 year In-depth Review Programme
- 3) Review and amend as appropriate the proposed In-depth Review Programme 2009/12 contained in Appendix D.

1. Background

- 1.1 At the meeting of the Overview and Scrutiny (O+S) Board on 16th July 2009, members received a report outlining the remit of the Board. The report highlighted that the O+S Board has a significant role to play in co-ordinating the Council's Overview and Scrutiny work. The Board agreed that it could fulfil this role by reviewing the Overview and Scrutiny Committees (OSC's) draft work programmes in order to ensure OSC's are focussing on high priority issues and to identify any potential duplication between OSC's. The Board also agreed to develop and manage a programme of in-depth reviews, in order to ensure a focus on priorities and enable a more effective allocation of the limited resources within the Overview and Scrutiny Team.
- 1.2 In July, each OSC held a workshop to identify priority areas for scrutiny. This report outlines the processes that have taken place since the workshops, to develop the draft OSC work programmes 2009/10 and to identify priority issues for in-depth scrutiny.

2. Prioritisation of Issues

- 2.1 The workshops undertaken by the OSC's produced a significant number of suggestions for scrutiny which needed to be prioritised. The O+S Team have worked with the Chair and Party spokespersons of each Committee to prioritise the issues suggested. The prioritisation of issues was based upon the criteria contained within the Prioritisation Tool (See Appendix A).
- 2.2 Those issues that were considered a low priority were not progressed further. Those issues that were considered High or Medium priority were explored further and assigned an appropriate method of scrutiny, namely either a report to the OSC or an in-depth review to be undertaken by a Task and Finish Group or through a Select Committee method.

Reports

- 2.3 It is fundamentally important that OSCs maximise the available time within committee meetings each year. Therefore, reports should only be placed on the draft work programmes where there is clear scope for the committee to undertake an overview or scrutiny role. It is also necessary to allow capacity for issues which arise during the year. The example of Comprehensive Area Assessment is expanded on in paragraph 2.5 and there are other issues which will arise from the work of the Council generally.
- 2.4 To aid this process Appendix B provides an analysis of the draft work programme and an evaluation of their correlation to the Corporate priorities and cross-cutting themes as articulated in the Corporate Business Plan, using a high, medium and low rating. Appendix C assesses whether or not the draft work programme includes some of the issues emerging from the Comprehensive Area Assessment.
- 2.5 It should be noted that the ongoing nature of assessment under CAA facilitated by regular dialogue with the Inspectorates means that a degree of flexibility should be built into the OSC work programme to allow Committees to respond to emerging issues in a timely fashion during the year. Furthermore, as mentioned in the CAA report, the Public Service Board has undertaken to commission a Peer review with the IDeA in March 2010 to assess amongst other things the partnerships impact, vision, leadership, governance, accountability and performance management in the delivery of community outcomes. The work of the OSCs will inform this review, but equally the OSB will have a role to play in scrutinising any self assessment and preparations for the Peer Review.

- 2.6 The Board is asked to provide a critical friend challenge to the draft work programmes by:
- Reviewing the ratings of the proposed work items and reconsider the inclusion of those items with a low relevance to the Corporate priorities (Appendix B)
 - Reviewing the emerging themes from the Comprehensive Area Assessment and identify potential work areas for the OSCs (Appendix C)
 - Identifying areas of potential duplication within the work programmes.
- 2.7 It is recognised that it is important for members to be informed about some of the areas with a low correlation to the Corporate Priorities, however it is suggested that this could be more effectively achieved by other means (such as briefings), rather than occupying valuable time within OSC meetings.
- 2.8 It should be noted that the draft work programmes do not currently include scrutiny of the Corporate Business Plan and Budget proposals. It is suggested that this could be effectively achieved by a small Panel of members. A small Panel looking at the whole budget in the round would ensure that cross-cutting themes were properly addressed. In addition there are some timetabling issues as the draft CBP is scheduled to go to Cabinet on 17th Dec which is too late for the December round of O&S Committees.

In-depth Reviews (Task and Finish Groups) / Select Committees

- 2.9 In total, 15 issues have been identified as high or medium priority issues for in-depth scrutiny reviews by Task and Finish Groups or Select Committees. A list of the high and medium priority issues for in-depth scrutiny identified by OSC's is outlined in Appendix D.
- 2.10 From a planning perspective, it is recommended that the Board plan for approximately 6-10 in-depth reviews / select committees per year. Planning at this level, will enable the Board to retain some flexibility in order to deal with any issues that arise throughout the year and any joint scrutiny issues identified by the Board. Obviously the exact number of in-depth reviews / select committees undertaken may vary depending on nature of the issue, length of time required and level of support required from the O+S Team. Within this context, it is fundamentally important to ensure that O+S work is targeted towards high priority issues. Therefore, it is suggested that in-depth scrutiny should only be progressed on those issues identified as high priority (See Appendix D).
- 2.11 Progressing only those issues highlighted as high priority, leaves 10 in-depth reviews to be undertaken. All of these reviews cannot be undertaken during 2009/10, therefore it is suggested that an In-depth Review Programme is developed to manage the reviews over a longer period of time. It is suggested that the 10 high priority issues for in-depth scrutiny be further prioritised based on assessments of the following criteria.

- i) Urgency and Risk – whether there is clear evidence that the issue is a current problem facing the Council / Partners and there are risks associated with delaying the consideration of the issue
- ii) Evidence of continued poor performance
- iii) Corporate Business Planning Cycle - whether it is important for the outcome of the review to feed into 2010/11 corporate planning and budget setting cycle
- iv) Appropriate timing for undertaking the in-depth scrutiny, for example responding to government consultation, allowing sufficient time for new services / policies to be implemented prior to a review of their effectiveness

2.12 This criteria has been applied to the 10 high priority issues to develop a programme of in-depth reviews for the next 3 years. The proposed programme of in-depth reviews is attached as Appendix E. The O+S Board is asked to review the proposed programme and make amendments as appropriate.

2.13 In reviewing the proposed programme of in-depth reviews the Board should note that:

- i) The programme does not currently include any joint scrutiny exercises. If the Board identifies an issue which it considers to be a priority issue for joint scrutiny, the programme of WCC reviews may need to be re-prioritised in order to create capacity to support such an exercise. This will obviously depend on the nature of the issue identified and the level of support that partners are able to contribute.
- ii) The programme does not currently include scrutiny of the Corporate Business Plan and Budget proposals. If the Board wish to include this a suggestion is included in paragraph 2.8.
- iii) The programme does not include any outstanding in-depth review work. For example, the Concessionary Transport Panel which was established by the Children, Young People and Families OSC and the former Environment OSC, recommended that Cabinet allocate funding to employ a consultant to undertake an options analysis for a concessionary transport scheme for young people in Warwickshire. Cabinet agreed to allocate this funding and the consultant is expected to produce a final report by the end of September. The Board should consider whether the Concessionary Transport Panel should be reformed to consider the consultants report prior to the report being considered by Cabinet. Consideration of the consultants report could be achieved in one meeting and would therefore not be overly resource intensive.
- iv) The programme highlights that the high priority reviews should be completed by February 2011. It is recommended that the capacity available post February 2011 is not filled at this stage, as this capacity will enable the Board some flexibility in managing the in-depth review programme. For example, it will enable the Board to accommodate any urgent issues or any issues identified for joint scrutiny, by reprioritising

reviews and delaying the commencement of some reviews by placing them into the post February 2011 timetable.

- 2.14 The Board is asked to review the draft In-Depth Review Work Programme 2009/12 contained in Appendix E and in light of the points above, amend and agree as appropriate. It is recommended that the Board reviews and reprioritises the In-depth Review Work Programme at each meeting in order to ensure scrutiny work continues to be focussed on high priority issues.

DAVID CARTER
Strategic Director for
Customers, Workforce and
Governance

Shire Hall
Warwick

22 July 2009

Overview and Scrutiny Prioritisation Tool

Selecting Topics for Overview and Scrutiny

1. Whether or not any particular issue will be addressed is determined by members using the following criteria:
 - Does the issue have a potential impact for significant section(s) of the population?
 - Is it a matter of general public concern?
 - Is the issue to be reviewed a key deliverable of a strategic and/or partnership plan?
 - Is it a key performance area where the Council needs to improve?
 - Is there a legislative requirement to undertake the review?

2. Secondly, to ensure that reviews add value / make a difference consideration will be given to whether it is practicable to undertake the review by asking the following questions:
 - Are there adequate resources available to do the activity well?
 - Is the overview and scrutiny activity timely?
 - Is there a clear objective for scrutinising this topic?
 - Is there evidence to support the need for overview and scrutiny?
 - What are the likely benefits to the council and its customers?
 - Are we likely to achieve a desired outcome?
 - What are the potential risks?

Reasons to Reject Items for Overview and Scrutiny

3. There will sometimes be very compelling reasons why an item should not be subject to overview and scrutiny. Most commonly this arises where:
 - An issue is being examined elsewhere – e.g. by the cabinet, working group, officer group, other body
 - An issue was dealt with less than 2 years ago
 - New legislation or guidance is expected within the next year

Draft OSC work programmes for 2009/10 – Link to Corporate Priorities incl. Crosscutting themes

COMMITTEE	MEETING DATE	ITEM AND RESPONSIBLE OFFICER	OBJECTIVE OF SCRUTINY	REPORT TYPE				LINK TO CORPORATE PRIORITIES			Cross cutting themes/ LAA	
				Performance Management	Holding Executive to Account	Policy Review/Development	Overview	Raising Levels of Educational Attainment	Maximising independence for older people and adults with disabilities.	Pursuing a Sustainable Environment and Economy	Protecting the Community and making Warwickshire a safer place to live	Cross cutting themes/ LAA
ACS	09 September 2009	Personalisation Agenda – Presentation (Liz Bruce)	To examine progress and developments in relation to the personalisation agenda, including low level intervention and preventative initiatives.				✓		High			High LAA NI 124 People with long term condition supported to be independent
ACS	09 September 2009	Autistic Spectrum Disorders and Transitions Report (Simon Veasey)	To scrutinise progress and developments in the transition arrangements for young people into adult services, particularly young people with ASD.	✓		✓			High			
ACS	09 September 2009	County Records Office Transformation (Simon Robson)	To monitor and review the implementation of the transformation programme and discuss the Government consultation on a new policy for archive services.	✓		✓			Low			Low Running effective and efficient services.

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ACS	09 September 2009	Telecare Progress report (Gill Jowers)	To examine progress and developments in relation to the personalisation agenda including low level intervention and preventative initiatives	✓		✓			High			High LAA NI 124 People with long term condition supported to be independent
ACS	02 December 2009	Dignity in Care / Quality Assurance in Home Care Services – Presentation (Simon Robson / Kim Harlock)	To identify the key issues in relation to dignity in care and examine the new quality assurance framework for home care.				✓		High			
ACS	02 December 2009	Warwickshire Safeguarding Adults Annual Activity Plan (Edward Williams)	To scrutinise the plan and consider the impact of the Laming Report on adults services.	✓			✓		High		High	
ACS	02 December 2009	Care and Choice Accommodation Programme: Extra Care Housing and Specialist Residential Care	To scrutinise progress to deliver the care and choice accommodation programme, including the development of extra care housing and specialist residential care for older people, people with dementia and people with learning disabilities.	✓	✓				High			

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ACS	02 December 2009	Q2 Performance Improvement Plan (Monica Fogarty)	To scrutinise plans to improve areas of poor performance.	✓	✓				High			
ACS	02 December 2009	Adult and Community Learning (Simon Robson)	To review the impact of changes to the LSC and the funding for adult learning activities.			✓			Low			
ACS	02 December 2009	Learning Disabilities and the Campus Revenue Agreement (Rebecca Hale)	To scrutinise the challenges relating to the transfer of funding from Health for learning disability services and issues regarding the Campus Revenue Agreement.	✓			✓		Low			
ACS	02 March 2010	Q3 Performance Improvement Plan (Monica Fogarty)	To scrutinise plans to improve areas of poor performance.	✓	✓				High			
ACS	02 March 2010	Library Service Transformation – Progress Report (Simon Robson)	To review and monitor the impact of the library service transformation programme.	✓	✓	✓						High Running effective and efficient services.
ACS	02 March 2010	Rowan Organisation – Monitoring Report (Kim Harlock)	To monitor the contract for Direct Payments.	✓					Low			Low Running effective and efficient services.
CYPF	23 September 2009	Portfolio Holder update	To scrutinise work undertaken by Portfolio Holder		✓				High			

COMMITTEE	MEETING DATE	ITEM AND RESPONSIBLE OFFICER	OBJECTIVE OF SCRUTINY	Performance Management	Holding Executive to Account	Policy Review/Development	Overview	Raising Levels of Educational Attainment	Maximising independence for older people and adults with disabilities.	Pursuing a Sustainable Environment and Economy	Protecting the Community and making Warwickshire a safer place to live	Cross cutting themes/ LAA
CYPF	23 September 2009	Hear By Right	To scrutinise progress being made against the achievement of Hear By Right Standard				✓	Low				Medium LAA 2007 Participation of children young people influencing development and evaluation of services
CYPF	23 September 2009	Presentation on Your Child, Your Schools, Our Future: White Paper	To provide the Committee with an outline of recent White Paper and potential implications for Warwickshire			✓		High				
CYPF	23 September 2009	Early Years Funding Formula	To scrutinise the proposed Early Years Funding Formula			✓	✓	High				High LAA NI 72& 92 Early years targets
CYPF	23 September 2009	Integrated Youth Service	To scrutinise the objectives of developing an integrated youth service				✓					Medium NI 110- Young people's participation in positive activities

COMMITTEE	MEETING DATE	ITEM AND RESPONSIBLE OFFICER	OBJECTIVE OF SCRUTINY	Performance Management	Holding Executive to Account	Policy Review/Development	Overview	Raising Levels of Educational Attainment	Maximising independence for older people and adults with disabilities.	Pursuing a Sustainable Environment and Economy	Protecting the Community and making Warwickshire a safer place to live	Cross cutting themes/ LAA
CYPF	01 December 2009	Portfolio Holder update	To scrutinise work undertaken by Portfolio Holder		✓			High				
CYPF	01 December 2009	2008/09 End of Year Academic Performance Report	To scrutinise 2008/09 academic results	✓	✓			High				High LAA – education targets N1 73, 75, 87, 92, 93, 94, 99,100, 101
CYPF	01 December 2009	Q2 Performance Improvement Plan (Monica Fogarty)	To scrutinise plans to improve areas of poor performance.	✓	✓			High				High Relates to improvement Plans for LAA targets
CYPF	01 December 2009	Bullying Progress Report	To scrutinise progress made against Bullying Scrutiny Review		✓			High				Medium NI50- Emotional Health of Children Medium NI69 – Children who have experienced bullying

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CYPF	01 December 2009	Models of Leadership	To scrutinise extent to which models of leadership (sharing support services, Teachers, Skills, Transport) are being developed in Warwickshire Schools and work CYPF Directorate is undertaking to encourage / support this.			✓		Low				
CYPF	03 March 2010	Portfolio Holder update	To scrutinise work undertaken by Portfolio Holder		✓			High				
CYPF	03 March 2010	Q3 Performance Improvement Plan (Monica Fogarty)	To scrutinise plans to improve areas of poor performance.	✓	✓			High				High Relates to improvement Plans for LAA targets
CYPF	03 March 2010	Measuring Satisfaction with Education	To scrutinise appropriateness of current methods of measuring satisfaction with education and to identify options for improving how this is measured				✓	High				
CS&CS	16 September 2009	Fire & Rescue Service Improvement Plan – Verbal Update – EXEMPT (Glen Ranger)		✓	✓						High	High Running effective and efficient services
CS&CS	16 September 2009	Treasury Management and Capital Programming/Planning (Presentation by Virginia Rennie and Phil Triggs)					✓					Medium Running effective and efficient services

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CS&CS	16 September 2009	Debt Recovery (Rob Philips)	To examine debt recovery process including where bad debts arise and how they are being addressed	✓	✓							Low Running effective and efficient services
CS&CS	16 September 2009	Staff Appraisals (Bob Perks)	To ensure that all staff are appraised in accordance with the agreed system and that the appraisal process adds value to staff management and development	✓								Medium Empowering staff
CS&CS	08 December 2009	Customer Satisfaction / One Stop Shops (Kushal Birla)	To monitor customer satisfaction in relation to one stop shops and progress to deliver the agenda.	✓		✓						Medium Customer focus
CS&CS	08 December 2009	Access to Council Services (Kushal Birla)	To examine whether older people and hard-to-reach groups have equal access to council services.			✓	✓		High			High Customer focus
CS&CS	08 December 2009	Review of Customer Focus –Progress Report	To monitor progress to implement the recommendations of the scrutiny review of customer focus	✓	✓							High Customer Focus
CS&CS	08 December 2009	Shared Services and Enhanced Two-Tier Working IT/HR/Procurement/customer Services (Service Leads)	To examine progress/opportunities to share services with partner authorities		✓							High One Warwickshire Running Effective and Efficient Services

COMMITTEE	MEETING DATE	ITEM AND RESPONSIBLE OFFICER	OBJECTIVE OF SCRUTINY	Performance Management	Holding Executive to Account	Policy Review/Development	Overview	Raising Levels of Educational Attainment	Maximising independence for older people and adults with disabilities.	Pursuing a Sustainable Environment and Economy	Protecting the Community and making Warwickshire a safer place to live	Cross cutting themes/ LAA
CS&CS	08 December 2009	Absence Management (Bob Perks)	To scrutinise council absence levels and absence management protocols	✓	✓							Medium Running effective and efficient services Empowering Staff
CS&CS	08 December 2009	Warwickshire's Domestic Abuse Strategy Annual Report (Sue Ingram)	To scrutinise progress to implement the domestic abuse strategy and consider the response of the Criminal Justice System in holding perpetrators to account	✓	✓	✓					High	High LAA NI 15 serious violent crime (including domestic abuse)
CS&CS	08 December 2009	Fire & Rescue Service Improvement Plan – Verbal Update (Graham Smith)		✓	✓						High	High Running effective and efficient services
CS&CS	08 December 2009	Q2 Performance Improvement Plan (Monica Fogarty)	To scrutinise plans to improve areas of poor performance.	✓	✓						High	
CS&CS	02 March 2010	Fear of Crime (Kate Nash)	To scrutinise the Council's input into reducing fear of crime.				✓				High	

COMMITTEE	MEETING DATE	ITEM AND RESPONSIBLE OFFICER	OBJECTIVE OF SCRUTINY	Performance Management	Holding Executive to Account	Policy Review/Development	Overview	Raising Levels of Educational Attainment	Maximising independence for older people and adults with disabilities.	Pursuing a Sustainable Environment and Economy	Protecting the Community and making Warwickshire a safer place to live	Cross cutting themes/ LAA
CS&CS	02 March 2010	Fire & Rescue Service Improvement Plan – Verbal Update (Graham Smith)		✓	✓						High	High Running effective and efficient services
CS&CS	02 March 2010	Q3 Performance Improvement Plan (Monica Fogarty)	To scrutinise plans to improve areas of poor performance.	✓	✓						High	
CS&CS	02 March 2010	Fear of Crime (Kate Nash)	To scrutinise the Council's input into reducing fear of crime				✓				Low	
CS&CS	02 March 2010	Cyber Crime / Scams (Mark Ryder)	To examine and identify ways in which the council can work to combat cyber crime and scams.			✓					Low	
CS&CS	02 March 2010	Financial Well-Being Scrutiny Review – Progress Report (Mark Ryder)	To scrutinise progress following the financial well-being review.		✓						Low	
CS&CS	02 March 2010	Locality Working (Nick Gower-Johnson)	To evaluate the effectiveness of locality working.		✓	✓						High Locality working
CS&CS	02 March 2010	Use of Differential Targets (Monica Fogarty)	To scrutinise how and where differential targets are being used across the county and assess the impact in the context of narrowing the gap.	✓	✓							High Narrowing the gaps

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CS&CS	02 March 2010	Fire and Rescue Service Improvement Plan –Verbal Update (Graham smith)		✓	✓						High	High Running effective and efficient services
CS&CS	02 March 2010	Asset Management (TBC)	To examine the council's policy / strategy in relation to asset management and develop a clear understanding of the council's property portfolio.				✓					Medium Running effective and efficient services
E&E	24 September 2009	Progress with waste recycling	To assess progress with waste recycling initiatives across Warwickshire	✓	✓					High		
E&E	24 September 2009	Twenty's Plenty - Update	To examine progress with this initiative (20mph speed limit)			✓					High	Medium LAA NI 47 Reduction of deaths etc on roads
E&E	24 September 2009	Impact of Recession on Local Economy	Update on Impact of Recession on Local Economy				✓			High		High LAA NI 152, 171, 166a Unemployed, new business average earnings
E&E	03 December 2009	Impact of housing growth on jobs and the environment	To examine the impact of housing development on jobs and the environment				✓			Med		

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E&E	03 December 2009	Olympics	To consider the opportunities and challenges that the 2012 Olympics will present to Warwickshire.				✓			Low		
E&E	03 December 2009	Local Transport Plan 3	To support the production of LTP3 (Timing may change)			✓				High	Med	
E&E	03 December 2009	Q2 Performance Improvement Plan (Monica Fogarty)	To scrutinise plans to improve areas of poor performance.	✓	✓					High		
E&E	04 March 2010	Effectiveness of new County Highways Structure	To ensure that recent changes to the county highways structure have led to improvements		✓							Medium Running efficient and effective services
E&E	04 March 2010	Street Lighting and Energy Efficiency measures	To identify ways in which street lighting can be made more efficient, bringing about financial savings	✓								Medium Running efficient and effective services
E&E	04 March 2010	Q3 Performance Improvement Plan (Monica Fogarty)	To scrutinise plans to improve areas of poor performance.	✓	✓					High		

COMMITTEE	MEETING DATE	ITEM AND RESPONSIBLE OFFICER	OBJECTIVE OF SCRUTINY	Performance Management	Holding Executive to Account	Policy Review/Development	Overview	Raising Levels of Educational Attainment	Maximising independence for older people and adults with disabilities.	Pursuing a Sustainable Environment and Economy	Protecting the Community and making Warwickshire a safer place to live	Cross cutting themes/ LAA
Health	02 September 2009	Quarter 4 Directorate Report Card 2008/09 – Kim Harlock AHCS	To scrutinise the report card relating to health and the plans there are to address poor performance	✓								High LAA N 120, 123 and LPSA2 measure Mortality rates, smoking rates and deaths from circulatory diseases
Health	02 September 2009	SHA – Health Economy	Member development – to understand the Health Economy and the relationship role of the PCT and Acute Trusts within the Health Economy				✓					
Health	02 September 2009	Improving Access to Health (Vicky Porter E&E)	Report arising from Acute Services Review – commissioned by both WCC/PCT to review and recommend ways to improve transport and information in accessing health services. HOSC to consider implementations made and how these could be implemented			✓						High Narrowing the gaps
Health	02 September 2009	NHS Warwickshire – Strategic Vision for Health	To scrutinise the PCTs consultation processes –effective public engagement such as hard to reach groups in looking at proposals for revised care pathways in End of Life Care, COPD, Stroke and Urgent and Emergency Care			✓						High Customer Focus

COMMITTEE	MEETING DATE	ITEM AND RESPONSIBLE OFFICER	OBJECTIVE OF SCRUTINY	Performance Management	Holding Executive to Account	Policy Review/Development	Overview	Raising Levels of Educational Attainment	Maximising independence for older people and adults with disabilities.	Pursuing a Sustainable Environment and Economy	Protecting the Community and making Warwickshire a safer place to live	Cross cutting themes/ LAA
Health	02 September 2009	PCT –Review of Stroke Services in Warwickshire including urgent care and rehabilitation services	To scrutinise the PCTs review of current stroke services arising from concerns relating to providers not achieving the targets set by the PCT	✓								Medium Running effective and efficient services
Health	28 October 2009	PCT – update on Proposed Models of Care	To scrutinise the consultation outcomes and recommendations for models of care ensuing there was effective public engagement with the process	✓								Medium Running effective and efficient services
Health	28 October 2009	Joint Strategic Needs Assessment	Joint presentation by WCC/PCT to inform Members			✓						High Narrowing the gaps
Health	09 December 2009	Implementation of recommendations – Winter Deaths and Fuel Poverty	To scrutinise progress made against the Winter Deaths & Fuel Poverty Scrutiny Review		✓				High		High	
Health	09 December 2009	Quarter 2 Improvement Plan (Monica Fogarty)	To scrutinise plans to improve areas of poor performance.	✓	✓			High	High		High	
Health	09 December 2009	All Acute Trusts - NHS targets for MRSA , C. Difficile & Norovirus	To scrutinise the NHS Targets hospital acquired infection for all NHS Trusts that provide services for Warwickshire residents	✓								Medium Running effective and efficient services

COMMITTEE	MEETING DATE	ITEM AND RESPONSIBLE OFFICER	OBJECTIVE OF SCRUTINY	Performance Management	Holding Executive to Account	Policy Review/Development	Overview	Raising Levels of Educational Attainment	Maximising independence for older people and adults with disabilities.	Pursuing a Sustainable Environment and Economy	Protecting the Community and making Warwickshire a safer place to live	Cross cutting themes/ LAA
Health	10 March 2010	Implementation of recommendations – End of Life Care	To scrutinise progress made against the End of Life Care Scrutiny Review		✓				Low		Low	Medium Narrowing the gaps
Health	10 March 2010	Implementation of recommendations – Falls Prevention	To scrutinise progress made against the Falls Prevention Scrutiny Review		✓				High		Med	
Health	10 March 2010	Director Public Health - Sexual Health Services	Request of the previous committee from concerns raised about uptake of screening programme for Chlamydia, teenage pregnancies etc. Priority also for PCT, LAA targets	✓				High				
Health	10 March 2010	Q3 Performance Improvement Plan (Monica Fogarty)	To scrutinise plans to improve areas of poor performance.	✓	✓			High	High		High	

Potential areas arising from initial Area Assessment feedback

The table below cross refers the Draft OSC Work Programmes with the emerging issues from the Comprehensive Area Assessment which will also be presented to the Overview & Scrutiny Board on 2nd September 2009. The intention of this exercise is to evaluate the proposals for scrutiny areas made by each O&S committee in relation to the emerging issues from the Area and Organisational Assessments and identify any gaps. It is however important to note that these issues are still subject to further analysis and a final picture will be presented to the OSB on 4th November 2009.

Source assessment	Issues identified by inspectorates	Is this addressed in the draft OSC work programme for 2009/10	Notes
Area (overall) Managing Perf.	Narrowing the Gaps - Despite a number of initiatives over several years there is little progress with reducing inequalities or narrowing the gaps. Most significantly, the most deprived neighbourhoods are drifting further away from the national average.	Some elements	Nb. This is a common theme which could/should be addressed as an underpinning theme of each review/item
Area (overall) Managing Perf.	Partnership engagement - Much of the findings focus upon partnership engagement across the wide agenda. Partnerships with health bodies remain an area for improvement.	No	
Area	Educational Attainment in Nuneaton and Bedworth	No	Not specific but educational attainment generally is reported CYPF 01 December 2009
Area	Housing - variable performance across the County, especially in relation to the percentage of non-decent homes and fuel poverty. Concerns also raised around waiting lists and empty properties in Warwick.	Yes	Health OSC (Dec 09) - Implementation of recommendations – Winter Deaths and Fuel Poverty Envn't and Economy OSC (Dec 09) - Impact of housing growth on jobs and the environment

Area	Economic Priorities/Recession – the inspectorates would like more information on the impact of the recession upon Warwickshire to date and details of outcomes of actions to date.	Yes	Envn't and Economy OSC 24 September 2009 Impact of Recession on Local Economy
Area	Mortality rates - Rugby has the highest mortality / admissions from accidents and serious injuries,	No	Mortality rates are part of Health report card.
Area	Marked health inequalities - especially in Nuneaton and Bedworth persist,	No	Elements of health inequalities will feature in a number of reports to Health OSC
Area	Engagement of the NHS/PCT - There is a lack of robust engagement from the wider NHS to wider LAA targets,	No	
Area	Chlamydia screening , - Warwickshire has some of the worst performance in the Country	Partly	Health OSC (Mar 10) – Director Public Health - Sexual Health Services
Area	Obesity Levels – The inspectorates have judged that we have some of the worst obesity levels in the Country, with the younger generation most affected. They would like further information to see if this is the case and are particularly interested to see if there is a standard and consistent approach to measuring this across the Country. They feel that this is an issue for the whole Country as well as the County.	No	This was the subject of a Health OSC review which reported in September 2007. See outcomes leaflet April 2009
Area	Teenage pregnancy – The inspectorates want to understand the issues and any underlying factors which account for the high rates of teenage pregnancy in Warwick. Are there any correlations with the sexual health screening for example?	No	Health in pregnancy in depth review scheduled
Area	Nuneaton and Bedworth – Most under performing area in priorities including crime rates and health. The inspectorates would like to know if enough is being done collectively across the partnership to make a difference in a cohesive way and whether current efforts can be sustained to deliver better outcomes.	Not specifically	
Use of Resources	Progress of shared services	Yes	CS&CS O&S (Dec 09) - Shared Services and Enhanced Two-Tier Working – IT / HR / Procurement / Customer Service

In-depth Scrutiny Suggestions by Overview and Scrutiny Committees

Committee	Subject	Objective	Impact on population	Links to Corporate Priority / LAA	Performance	Timeliness	Potential for O+S to add value	Overall priority of Scrutiny	Method
Adult and Community Services OSC	Developing low level intervention and prevention services	To consider how the Council can further develop low-level intervention and preventative services such as PHILLIS	High	High	N/A	High	High	High	Task and Finish Group
	Carer's support	To scrutinise the support available / provided to informal carers and make recommendations in relation to how this can be improved	High	High	▲	High	High	High	Select Committee / Task and Finish Group
	Home Care (suggested by Cabinet)	To review the quality and effectiveness of home care provision across Warwickshire to improve customer satisfaction levels. (The OSC previously undertook a review on this subject "Independence Through Outcomes". OSC would need to sure that further scrutiny would add value)	High	High	▲	High	High	High	Task and Finish Group
	Heritage Education, Countryside Parks and Rural Tourism	To identify opportunities for maintaining heritage education services including opportunities for closer working with Heritage Services and Rural Tourism.	Medium	Medium	N/A	High	Medium	Medium	Task and Finish Group

Committee	Subject	Objective	Impact on population	Links to Corporate Priority / LAA	Performance	Timeliness	Potential for O+S to add value	Overall priority of Scrutiny	Method
	Olympics 2012 / Rugby World Cup	To consider how the Council can maximise the opportunities for these events present for tourism in Warwickshire	Medium	Medium	N/A	Medium	Medium	Medium	Joint Task and Finish Group with E+E OSC
Children, Young People and Families OSC	Exclusions	To reduce exclusions within Warwickshire, particularly amongst vulnerable groups of young people	High	High	N/A	High	High	High	Task and Finish Group
	Looked After Children / Safeguarding	To establish how effectively the CYPF Directorate are coping with increased demand in this area and to assess the potential impact of the Lord Laming Report	High	High	N/A	High	High	High	Task and Finish Group
	Integrated Youth Service	To undertake a post implementation review	High	High	N/A	High	High	High	Task and Finish Group
Corporate Services and Community Safety OSC	Workforce Planning	To review the vision for the County Council's workforce looking 5 to 10 years ahead	Medium	Medium	N/A	Medium	High	Medium	Select Committee
	Alcohol	To develop an understanding of how the County Council can assist in reducing the wider impact of alcohol abuse on society	High	High	N/A	High	High	High	Select Committee

Committee	Subject	Objective	Impact on population	Links to Corporate Priority / LAA	Performance	Timeliness	Potential for O+S to add value	Overall priority of Scrutiny	Method
Environment and Economy OSC	Climate change and carbon reduction Commitment	To explore the extent to which the County Council and its partners are meeting their carbon reduction targets	High	High	N/A	High	High	High	Select Committee
	Maximising VfM in regeneration projects	To ensure that WCC is achieving value for money with its regeneration projects	Medium	Medium	N/A	High	Medium	Medium	Task and Finish Group
Health OSC	Health in Pregnancy	To narrow the gaps and improve health inequalities by reducing smoking pregnancy, improve diet, encourage breastfeeding, reduce obesity, teenage pregnancy health education	High	High	N/A	High	High	High	Task and Finish Group
	Access to GP Services	To narrow the gaps and improve health inequalities by improving access to GP services and GP/patient ratios	High	High	N/A	Medium	Medium	Medium	Task and Finish Group
	Over 65's not in Good Health	To improve access to specialist services in order to maintain health, well being and independence in older people	High	High	N/A	High	High	High	Task and Finish Group

In-depth Review Work Programme 2009/12

Issue	Sept 09	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	Mar 10	Apr 10	May 10	Jun 10	July 10	Aug 10	Sept 10	Oct 10	Nov 10
Safeguarding	MM														
Exclusions	PW														
Health In Pregnancy			AM												
Developing Low-Level intervention and prevention services					MM										
Carers Support						PW									
Over 65's Not In Good Health								AM							
Integrated Youth Service													MM		
Alcohol Abuse													PW		
Climate change and carbon reduction													AM		

Issue	Dec 10	Jan 11	Feb 11	Mar 11	Apr 11	May 11	Jun 11	Jul 11	Sept 11	Aug 11	Sept 11	Oct 11	Nov 11	Dec 11	Jan 12
Integrated Youth Service	MM														
Climate Change and carbon reduction	AM														
Alcohol Abuse	PW														

Not Timetabled: Home Care as this is dependent upon Adults OSC identifying how a further review will add value as the issue was considered by the Committee in 2007.

AM – Alwin McGibbon, MM – Michelle McHugh, PW – Paul Williams

AGENDA MANAGEMENT SHEET

Name of Committee

Overview and Scrutiny Board

Date of Committee

2 September 2009

Report Title

LAA Consideration of Performance and Progress

Summary

The report outlines performance information in respect of the 1st Year of the LAA and information in relation to Q1 of the 2nd Year of the LAA.

For further information please contact:

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Would the recommendation decision be contrary to the Budget and Policy Framework? [please identify relevant plan/budget provision]

no

Background papers

None

CONSULTATION ALREADY UNDERTAKEN:-

Details to be specified

Other Committees

Local Member(s)

Other Elected Members

Cabinet Member

Cllr Timms, Cllr Stevens

Chief Executive

Legal

Sarah Duxbury, Michelle McHugh

Finance

Other Chief Officers

District Councils

Health Authority

Police

Other Bodies/Individuals LAA Performance has been to the partnership

FINAL DECISION

SUGGESTED NEXT STEPS:

Details to be specified

Further consideration by
this Committee

To Council

To Cabinet

To an O & S Committee

To an Area Committee

Further Consultation

Agenda No

Overview & Scrutiny Board

2 September 2009

LAA Consideration of Performance and Progress

Report of the Assistant Chief Executive

Recommendation

That the Board:

1. Considers the overall performance for those indicators reported in relation to the Local Area Agreement 2008-11 for the first year of the LAA and 1st Quarter of Year 2 of the LAA; and
2. Comments upon the indicators included within the exception report and associated improvement activity and identifies any further issues to be addressed.




1.0 Introduction

- 1.1 This report seeks to summarise performance in relation to the first year of the LAA and Q1 of the current (and second year) of the LAA. In addition to this, the report also outlines exception areas and outlines improvement activity in relation to Q1 of the current year.

2.0 Overall Summary for Quarter 4 (2008/09)

2.1 A summary of the first year of the LAA is attached below. For the sake of brevity full information has not been included but can be made available on request.

LAA – Quarter 4 Performance 2008- 2009




	Quarter 4 Actual compared to year end target [#]						Total	
	Forecast to exceed target		Forecast to meet target		Forecast to miss target			
								
	Total no. of measures	%	Total no. of measures	%	Total no. of measures	%	Total no. of measures	%
Children & Young People	4	21	11	58	4	21	19 (9)*	100%
Safer Communities	4	67	0	0	2	33	6	100%
Stronger Communities	2	50	0	0	2	50	4(1)*	100%
Healthier Communities & Older People	2	22	3	33	4	45	9(2)*	100%
Economic Development & Enterprise	2	33.3	2	33.3	2	33.3	6	100%
Climate Change & Environment	3	75	1	25	0	0	4(2)*	100%
OVERALL TOTAL	17	35.4	17	35.4	14	29.1	48 (14)*	100%

* Data not provided due to methods and intervals of data collation or due to the absence of Government Guidance

3.0 Overall Summary for Quarter 1 (2009/10)

3.1 Consistent with performance reporting elsewhere the summary of performance for Quarter 1 this year takes account of overperformance as well as underperformance and is included below. The information is also supplemented within the appendices with exception reporting and improvement activity.

LAA – Quarter 1 Performance 2009- 2010

	Quarter 1 Forecast compared to year end target						Total	
	Forecast to exceed target		Forecast to meet target		Forecast to miss target			
								
	Total no. of measures	%	Total no. of measures	%	Total no. of measures	%	Total no. of measures	%
Children & Young People	0	0	19	95%	1	5%	20(2)*	100%
Safer Communities	2**	50%	1	25%	1	25%	4 (2)*	100%
Stronger Communities	0	0	5	100%	0	0	5	100%
Healthier Communities & Older People	1	10%	8	80%	1	10%	10(1)*	100%
Economic Development & Enterprise	1	17%	3	50%	2	33%	6	100%
Climate Change & Environment	1	33%	1	33%	1	33%	3(3)*	100%
OVERALL TOTAL	5	10%	37	77%	6	13%	48(8)	100%










* Data not provided due to methods and intervals of data collation or due to the absence of Government Guidance

**Of the 2 indicators one qualifies as over performing (Road Safety) and has been included within the appendices relating to exception reporting and improvement activity.

4. Future Performance Management

- 4.1** Work is currently being undertaken to ensure alignment between the County Council's performance management arrangements and partnership performance arrangements. The latter task has been made easier by acceptance within the LAA partnership of the need for a more rigorous approach to delivery, performance and accountability. This will particularly be evident in the next report to the O &S Board in November where a mid-point report will be submitted to the Board outlining in detail improvement areas, trends and the extent to which overall LAA targets will be met in 2011.

Monica Fogarty
Assistant Chief Executive-Warwickshire County Council
August 2009

Quarter 1 2009/10 Exception Report - All Indicators								
Healthier Communities and Older People Block								
Ref	Indicator	Aim	Collection Frequency	Baseline	Cumulative Actual 30/06/2009	YE Forecast 30/06/2009	Target 31/03/2010	Alert
Li400	Increase the consumption of fruit & vegetables to at least 5 a day (%)	Bigger is Better	Annually	27.50		8.50	28.50	
Children Young People & Families Block								
NI112	Under 18 conception rate (%).	Smaller is Better	Quarterly	36.90	39.80	36.00	24.50	
Safer Block								
NI047	People killed or seriously injured in road traffic accidents (percentage change on 3 year rolling average)	Bigger is Better	Annually	5.23	8.20	2.50	1.00	
NI015	Serious violent crime rate, including Domestic Violence (per 1,000)	Smaller is Better	Quarterly	0.58	0.15	0.58	0.56	
Economic Development and Enterprise Block								
NI152	% Working age people on out of work benefits - Warwickshire (%)	Smaller is Better	Quarterly	10.12		10.12	8.30	
Li152a	% Working age people on out of work benefits - Priority Wards	Smaller is Better	Quarterly	15.69		15.69	13.00	
NI163	Working age population qualified to at least Level 2 or higher - NB: targets relate to previous years performance due to time lag in data publication - Warwickshire (%)	Bigger is Better	Annually	76.74		76.74	78.50	
Li163a	% Working age population qualified to at least Level 2 or higher (NB: targets relate to previous years performance due to time lag in data publication) - Gap between North of County and County average	Smaller is Better	Annually	7.50		7.50	7.00	
Climate Change and Environment Block								
NI188	Adapting to Climate Change - Level of implementation 0-3	Bigger is Better	Annually	0.00		0.00	1.00	

Note: Grey Cells indicate that no baseline information or in quarter actual information is available

Overall Improvement Plan Q1 2009/10							
Healthier Communities and Older People Block							
Reference	Ni/Li Ref	Indicators that the improvement activity relates to	Are these indicators under or over performing?	Improvement Activity	Activity Owner	Completion Date	Additional Comments
Q1-09-002	Li400	Increase consumption of fruit and vegetables to at least 5 per day	Under performing	This indicator is measured through the use of questions within the user satisfaction survey undertaken on an annual basis by the corporate communications team. For reasons beyond the control of the directorate the questions related to this measure were not included in the survey undertaken last year. For this reason we are unable to assess our performance against the targets we have set. In order to address this issue we have requested that these questions be included in the next survey and have made it clear that these results are required to allow reporting against the LAA as this measure sits within the Healthier Communities & Older People Block.	Sharp, Andrew	31/03/2010	

Children, Young People & Families Block							
Reference	NI/Li Ref	Indicators that the improvement activity relates to	Are these indicators under or over performing?	Improvement Activity	Activity Owner	Completion Date	Additional Comments
Q1-09-003	NI112	Under 18 Conception Rate (%)	Under performing	Work continues to address the under-18 conception rate using the key factors identified to reduce teenage pregnancy (Dept of Health). Increase in data sharing and intelligence is helping to identify hot-spot areas in a more timely fashion, involvement of young people is enabling more innovative approaches to improving services and enhancing education, training continues to develop and roll out across the county, reaching out further a field to the voluntary sector, safer schools partnerships and leisure facilities. An evidence base has been developed in Warwickshire but all innovative work requires funding and resources are a barrier to reaching targets and ultimately supporting individuals.	Danahay, Amy	On-going	

Safer Block							
Reference	NI/Li Ref	Indicators that the improvement activity relates to	Are these indicators under or over performing?	Improvement Activity	Activity Owner	Completion Date	Additional Comments
Q1-09-010	NI047	KSI casualties - percentage change 3 year rolling average	Over performing		Fortune, Janet		The LAA specifies a 1% improvement in the 3 yr rolling average KSI figure. Based on previous performance, a 2.5% improvement "stretch target" EE129 was proposed. We believe we are on course to achieve this which means we will "over perform" in relation to the LAA target. We do not propose taking any actions to reduce this level of enhanced performance.
Q1-09-011	NI015	Serious violent crime rate, including Domestic Violence (per 1,000)	Under performing	<p>Continue to implement high harm causer processes across county.</p> <p>Implement intensive family interventions, "the rugby initiative" to tackle High Harm Causers, emerging and potential criminals and work with challenging families.</p> <p>Carry out summer nights campaigning in Rugby</p>	Nash, Kate	<p>31/03/2010</p> <p>31/03/2010</p> <p>31/07/2009</p>	Performance is on target in 3 of the 4 CDRP areas. Missing target in Rugby, but number of offences small with no obvious pattern.

Economic Development and Enterprise Block							
Reference	NI/Li Ref	Indicators that the improvement activity relates to	Are these indicators under or over performing?	Improvement Activity	Activity Owner	Completion Date	Additional Comments
Q1-09-018	NI152 Li152a	% Working age people on out of work benefits - Warwickshire % Working age people on out of work benefits - Priority wards	Under performing	<p>This target has clearly been compromised by the economic downturn, and we have agreement to review this target through the LAA in Dec/Jan. We are monitoring the situation closely (see monthly economic briefings), and working closely with JCP and wider partners (through CWERP - the Coventry Warwickshire Economic Recovery Partnership).</p> <p>Activities being developed or underway to help minimise the impact include Skills for Jobs project, a major support package for workers at risk of redundancy, funding bids to support Community Enterprise & Employment in Nuneaton & Bedworth and other priority areas, and a bid into the Future Jobs Fund to create 6 month employment opportunities for long-term youth unemployed.</p>	Fortune, Janet	31/01/2010	<p>Latest available actual data (13.42%) refers to Aug 08 and is therefore before the significant increase in unemployment as a result of the economic downturn. Actual data for 2008/09 should be available in August, and it is likely the target will have been missed as a result of the downturn. It must be noted that these forecasts are in no way guaranteed due to the known confidence intervals of the data and the high degree of uncertainty that exists in the current economic climate. A new project commenced in February 2009 funded by Area Based Grant, whereby workless people in priority wards are being contacted through door to door work.</p>

Reference	NI/Li Ref	Indicators that the improvement activity relates to	Are these indicators under or over performing?	Improvement Activity	Activity Owner	Completion Date	Additional Comments
Q1-09-019	NI163	Working age people qualified to level 2 - Warwickshire	Under performing	<p>Latest available actual data (75.5%) refers to the previous year and so was only an interim measure of performance towards the 08/09 target - actual data for the 2008/09 period will be available in August. However, the trajectory of change from 2006 (baseline) to 2007 (latest data) suggests we are on course to just miss our target. It must be noted that these forecasts are in no way guaranteed due to the known confidence intervals of the data and the high degree of uncertainty that exists in the current economic climate. WCC through Employment Training Warwickshire expanded its provision of apprenticeships and people on "Train to Gain" courses to over 500. Nearly 200 of these were advanced apprenticeships delivered across a range of public sector agencies.</p>	Scouller, John	31/03/2010	Data provided is based on a linear trend forecast using average data for the last 5 years. This suggests we will miss the target by just 0.24%, but given the confidence interval on the data(+ or - 2.5%) we should hit the target. The LSC, who are the leads for this LAA indicator, remain confident that they will hit the target based on take up of key schemes (such as Train to Gain) and enrolment numbers.
Q1-09-020	Li163a	Working age people qualified to level 2 - Gap between the north of the county & Warwickshire average	Under performing	<p>Data provided is based on a linear trend forecast using average data for the last 5 years. Given the confidence interval on the data (+ or - 6.8%) we should hit the target. The LSC, who are the leads for this LAA indicator, remain confident that they will hit the target based on take up of key schemes (such as Train to Gain) and enrolment numbers.</p>	Scouller, John	31/03/2010	<p>Latest available actual data (5.25%) referred to the previous year and so was only an interim measure of performance towards the 08/09 target. However, the trajectory of change from 2006 (baseline) to 2007 (latest data) suggested we were on course to meet the year end target - actual data for this period will be available in August. It must be noted that these forecasts are in no way guaranteed due to the known confidence intervals of the data and the high degree of uncertainty that exists in the current economic climate.</p>

Climate Change and Environment Block							
Reference	NI/Li Ref	Indicators that the improvement activity relates to	Are these indicators under or over performing?	Improvement Activity	Activity Owner	Completion Date	Additional Comments
Q1-09-025	NI188	Adapting to climate change	Under performing	This is an LAA measure and is complex in nature. We are working towards achieving Level 1 by the end of 2010 and in partnership with the District/Borough Councils, we are continuing to work towards improving reporting and recording arrangements. A meeting has been arranged with North Warwickshire Borough Council in late July to go through with them how to do an impact sheet for a service area.	Aughton, Peter (Rugby Borough Council)	30/03/2010	This is an LAA indicator.

AGENDA MANAGEMENT SHEET

Name of Committee Overview and Scrutiny Board

Date of Committee 2nd September 2009

Report Title Warwickshire Sustainable Community Strategy

Summary This paper submits the agreed vision and outcomes for Warwickshire and summarises key issues for the partnership which may warrant scrutiny in 2009/10

For further information please contact: Monica Fogarty Assistant Chief Executive Partnership and Performance Unit
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Bill Basra LAA Manager
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Would the recommendation decision be contrary to the Budget and Policy Framework? [please identify relevant plan/budget provision] No.

Background papers None

CONSULTATION ALREADY UNDERTAKEN:-

Details to be specified

- Other Committees
- Local Member(s) PSB Members - Involved in Consultation Process
- Other Elected Members PSB Members - Involved in Consultation Process
- Cabinet Member Cllr Timms ,
- Chief Executive
- Legal x Sarah Duxbury, Michelle McHugh
- Finance
- Other Chief Officers Involved in the Consultation Process
- District Councils Involved in the Consultation Process
- Health Authority Involved in the Consultation Process

Police Involved in the Consultation Process

Other Bodies/Individuals Involved in the Consultation Process

FINAL DECISION NO

SUGGESTED NEXT STEPS:

Details to be specified

Further consideration by this Committee

To Council x Full Council will be asked to endorse the Strategy at its meeting on 8th September 2009

To Cabinet

To an O & S Committee

To an Area Committee

Further Consultation

Agenda No 4

Overview and Scrutiny Board

2nd September 2009

Warwickshire Sustainable Community Strategy

Report of the Assistant Chief Executive

Recommendation

The Board:

1. Notes the Warwickshire Sustainable Community Strategy as agreed by Cabinet on 9th July 2009.
2. Identifies suggested areas for Scrutiny during the 2009/10 year.

1. Introduction

- 1.1 A Sustainable Community Strategy was agreed by all partners in Warwickshire in June by the Public Service Board and the Public Service Board Advisory Forum. It was subsequently agreed by Cabinet on 9th July and will be submitted for the consideration of Full Council on 8th September 2009. This report contains the Sustainable Community Strategy and outlines key issues for the partnership which may provide the basis for potential scrutiny topics for 2009/10.

2. The Development of the Sustainable Community Strategy

- 2.1 A Visioning Event held at the Nuneaton Town Football Club on 13th January 2009 provided the basis for the development of a Sustainable Community Strategy for Warwickshire. An outline of the proposed strategy was subsequently endorsed by the Public Service Board (PSB) at its meeting on 3rd March 2009 with the 1st Draft Strategy approved subject to comments. Full Council also considered the document at its March meeting.
- 2.2 Drafts of the report were subsequently circulated and the culmination was approval of the document by the Public Service Board on 25th June 2009 and by Cabinet on 9th July 2009.
- 2.3 At the time of writing this report the public facing summary document has been finalised and is attached for the information of the Board. The full strategy is currently being finalised and will be either emailed to members in advance of the meeting or tabled depending upon the nature of comments

received and work required to produce the final document. There is now a need to embed the Strategy within the respective partner organisations and Full Council will be receiving the document on 8th September 2009 for onward publication to communities.

3. Delivering the Sustainable Community Strategy through the LAA

- 3.1 Government Guidance is clear that the LAA will act as the three year delivery mechanism for the achievement of the longer term aspirations within the SCS. Accordingly a delivery document is currently being prepared by partners which will seek to encapsulate the key actions that will be required to ensure delivery of the SCS. It is anticipated that this document will be completed in October 2009.
- 3.2 The matter of delivery also raises issues about the capacity of the partnership to deliver on its objectives. This has particular relevance with respect to Comprehensive Area Assessment and an exercise to examine partnership effectiveness was conducted by the Public Service Advisory Forum on 29th June 2009.
- 3.3 The key issues that were identified will form the basis of an Improvement Plan that will guide partnership effectiveness over the coming year. It will also be supplemented by an IDeA peer review in early March 2010.

4. Key Issues

4.1 Key Issues for the Partnership to address during 2009/10 are:

- CAA and Partnership Effectiveness: There is a need to ensure preparedness for forthcoming inspections by building on our strengths and addressing our weaknesses.
- Reviewing Governance Arrangements: A review of partnership governance arrangements is currently underway. The remit of the Group is to conduct a robust examination of the effectiveness of current partnership arrangements (within the contexts of previous and future inspection arrangements) with particular focus on:
 - a) Current Partnership Theme Group at a county level across the six Blocks
 - b) Links between the PSB, LSPs, county, district and locality arrangements
 - c) How we should pursue joint scrutiny arrangements
 - d) Streamlining the way in which all groups operate
- Improving Delivery Arrangements: There is a need to address delivery arrangements and to reinforce and improve accountability in terms of delivery, risk, resources and performance. This is particularly true in areas where partner engagement is in need of improvement with Health and specifically the PCT being an issue.

- A Medium Term Financial Strategy for the LAA: Recent experiences have demonstrated the need for greater clarity around the resourcing of LAA activity.
- Communication and Engagement: There is now an LAA Communications Framework which seeks to improve internal and external communications in respect of the LAA in particular and partnership working in general. Notwithstanding this there is a recognition that more work needs to be undertaken with Members in terms of information, capacity and support.
- Narrowing the Gaps: The underlying vision of the partnership is a Narrowing of the Gaps that exist within the County. The extent to which this will be achieved is very much dependent upon the extent to which partners are willing to act upon the myriad of data that is available to target and prioritise resources in an innovative manner that addresses the cause as much as the consequence. This is the ultimate challenge and an important barometer of the extent to which partnership working is a success or not.
- Developing an effective Sub-Regional partnership: Work is underway on Total Place which will seek to explore efficiencies of scale with Coventry and Solihull. The SCS identifies specific work that will need to be undertaken with our partners on economic development, housing and transport.

5. Summary and Suggested Topics

5.1 Scrutiny of partnership working in Warwickshire has by and large focussed on performance information and task and finish resource investigations of Area Based Grant. Whilst both are valuable and should be continued there is added value for Scrutiny to examine aspects of partnership working where impact and value added are issues and where the absence or barriers to partnership working are resulting in an adverse impact on communities.

5.2 In the light of this and the issues for the partnership above some potential areas could include:

- **Improving Member Engagement and Accountability of Partnerships**
- **Ensuring Effective links between partnership working and communities**
- **Narrowing the Gaps**
- **Cross Cutting Issues**
- **Tackling Underperformance & Lack of Engagement**

Monica Fogarty
 Assistant Chief Executive
 Shire Hall
 Warwick
 August 2009



warwickshire together

The Warwickshire we all want in 2026 -
Sustainable Community Strategy

Our Vision for Warwickshire

In 2026, Warwickshire will be a fair, safe and prosperous place where:

- Inequalities that exist by geography or within communities are reduced;
- There is good access to services, choice and opportunities;
- Sustainability is pursued through balancing our current needs with those of future generations.

We will achieve our Vision through nine outcomes under the three themes of: People, Places and Prosperity

People

We belong to safe and strong communities where people get on together

We all live healthy, active and independent lives

We all have the opportunity to enjoy and achieve

Places

Our environment is clean, green and sustainable

Our housing is appropriate and affordable

Our places are connected through transport, technology and services

TACKLING INEQUALITY

ACCESSIBILITY

SUSTAINABILITY

Prosperity

Our economy is innovative, competitive and entrepreneurial

Our workforce is diverse, trained and highly skilled

Our economic well being is continuously improving

You can help us achieve this through:

- **Taking Responsibility** - for areas such as your health, environment, community and for those you look after
- **Getting Involved** - in your local community through volunteering and community/area forums
- **Contacting Us** - when you need advice, help with access to services or have views on how things could be improved in your area
- **Being Proud and Aspiring** - about the Warwickshire you live in and the Warwickshire you want. Think about how, together, we can remove the barriers to you and your community as we strive to build a better Warwickshire together

Warwickshire Together is a partnership of councils, police, health, other public, private, voluntary and community sector organisations who are working together to deliver better services for the people of Warwickshire.

This document outlines the vision of what Warwickshire will look like in 2026 and the focus of activity for 'Warwickshire Together'.

A more detailed version of this Strategy has also been produced which, together with the Local Area Agreement, provides the framework for delivery and how we, as partners, will work together and with you - the public - to achieve our Vision. Both documents are available through the contact below.

If you would like this information in a different format, i.e. large print or audio, or a language other than English, contact the Interpreting & Translation Services Unit on 01926 412698.



Publication date:
Electronic version:
Directorate:
Contact:
E-mail:

August 2009
<http://www.warwickshire.gov.uk/laa>
Partnership and Performance Unit
Bill Basra - 01926 412016
billbasra@warwickshire.gov.uk

Produced by Warwickshire County Council on behalf of Warwickshire Together

AGENDA MANAGEMENT SHEET

Name of Committee Overview and Scrutiny Board

Date of Committee 2nd September 2009

Report Title Comprehensive Area Assessment and Emerging Issues Update

Summary This report presents the Overview and Scrutiny Board with an overview of the new Comprehensive Area Assessment framework, the role of Elected Members within the framework and emerging issues received from the Inspectorates to date.

For further information please contact:

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Would the recommendation decision be contrary to the Budget and Policy Framework? [please identify relevant plan/budget provision] No.

Background papers

CONSULTATION ALREADY UNDERTAKEN:-

Details to be specified

- Other Committees
- Local Member(s)
- Other Elected Members Cllr Appleton.....
- Cabinet Member Cllr Farnell, Cllr Stevens.....
- Chief Executive Jim Graham.....
- Legal Jane Pollard.....
- Finance
- Other Strategic Directors SDLT.....

- District Councils
- Health Authority
- Police
- Other Bodies/Individuals Michelle McHugh.....

FINAL DECISION YES/NO

SUGGESTED NEXT STEPS:

Details to be specified

- Further consideration by this Committee
- To Council
- To Cabinet
- To an O & S Committee
- To an Area Committee
- Further Consultation

Overview and Scrutiny Board – 2nd September 2009

Comprehensive Area Assessment and Emerging Issues

Report of the Assistant Chief Executive

Recommendation

The Overview and Scrutiny Board is recommended to:

- Note the CAA framework
- Consider the role of Elected Members in relation to CAA
- Note the emerging issues ahead of a formal presentation to the Board at its November meeting.

1.0 Background

- 1.1 The Comprehensive Area Assessment (CAA) framework was introduced in April 2009. The intention of CAA is to examine how effectively local public services are performing; and how well they are working together, to meet the needs of the people they serve.
- 1.2 The introduction of CAA marks some key changes in the way that local authorities and partner organisations have been regulated traditionally. CAA is about an area as much as the individual Organisations, focused on future rather than past performance, outcomes rather than ways of working, and local priorities as much as national targets.

2.0 The CAA Framework

- 2.1 CAA is made up of two separate but interconnected elements – an Area Assessment and an Organisational Assessment.
- 2.2 The Area Assessment looks at the difference local public services are making to the quality of life in an area – both now and what can be expected in the future. It does so through the following three questions:
- How well do local priorities express community needs and aspirations?
 - How well are outcomes and improvements needed being delivered?
 - What are the prospects for future improvement?

The judgement will be reported as a narrative and not a score. Where the inspectorates have significant concerns about outcomes and future prospects for outcomes; which are not being tackled adequately they may report a red flag. Green flags represent exceptional performance or

outstanding improvement resulting in proven sustainable delivery of better outcomes from which others could learn.

- 2.3 Organisational Assessments will be carried out for all councils and fire and rescue authorities and will include two elements – Use of Resources and Managing Performance. Police Authorities and PCTs will also be subject to similar regimes which will both inform and be informed by the Area Assessment.

3.0 CAA and the role of Elected Members

- 3.1 CAA is an opportunity to judge local areas on their own terms - not just according to national priorities. This is a substantial change to former assessment frameworks and has clear implications for the role of Elected Members. Members have a key role in agreeing local priorities and will need to demonstrate an understanding of their communities and exercise community leadership in so doing.
- 3.2 Elected Members will need to be able to challenge the performance of their council and partners in achieving those priorities, and be able to explain the legitimate political choices they make so that the Inspectorates have a proper understanding of Warwickshire to inform their judgements.
- 3.3 The suggested role of Overview and Scrutiny in Warwickshire in the new CAA framework was reported to the Overview and Scrutiny Coordinating Group at its meeting on the 8th April. The key messages from that report are summarised below and supplemented where possible with more up to date information.

The CAA framework outlines a “two way” role for Overview and Scrutiny within CAA. Firstly, scrutiny reviews will be used as a source of evidence within the assessment process. Secondly it is expected that CAA judgements and on-going dialogue with the Inspectorates should be a key tool in informing improvement activity and scrutiny reviews. The Overview and Scrutiny Board has a key role in supporting the CAA process which needs to be further developed, as outlined below:

- a. **Source of evidence** – Overview and Scrutiny Reviews will be an important piece of evidence in the CAA assessment process in terms of demonstrating:
- o an awareness of areas that require improvement;
 - o effective outcomes and improvement achieved through Overview and Scrutiny; and
 - o a partnership approach to understanding scrutiny work.
- b. **Informing Warwickshire’s O&S Work Programmes** – Overview and Scrutiny will be able to draw on the outcomes of Warwickshire’s CAA assessments to inform the development of its Work Programmes. Likewise, CAA presents an enhanced opportunity to learn from other areas and organisations through analysis of Green and Red Flags.

- c. **Self Evaluation** - The CAA framework recognises that rigorous and regular self evaluation is a feature of effective organisations and partnerships. Good organisations and partnerships use it as part of their performance management to identify how well they know their communities, if outcomes are being improved, how effectively resources are used, and what needs to be done to sustain and further improve good performance. Although not a pre-requisite of the CAA framework, it is proposed that Warwickshire - both at the County Council and Area level develops its approach to the use of self evaluation.

There is a clear role for Overview and Scrutiny in scrutinising any self evaluation undertaken. As such the Public Service Board has undertaken to commission a Peer Review from the IDeA, which will take place from the 1st to the 5th March 2010, to assess amongst other things the partnerships impact, vision, leadership, governance, accountability and performance management in the delivery of improved community outcomes.

4.0 Emerging Issues for Warwickshire and Next Steps

- 4.1 The first round of CAA judgements will be published on the 10th December 2009. The ongoing cyclical nature of CAA means that engagement with the Inspectorates is marked with continuous dialogue rather than an 'inspection event'. For Warwickshire this is primarily through the CAA Lead, Mary Ann Bruce.
- 4.2 The Inspectorates continue to share their emerging findings at both the area and organisational level. It should be noted that much work remains to be done in order to finalise the assessments for 2009 and officers from across the partnership are working with the Inspectorates to provide additional evidence and information as appropriate. Attached at Appendix 1 is a briefing note on the emerging issues to date.
- 4.3 The Overview and Scrutiny Board has invited Mary Ann Bruce (CAAL) to attend the next Board meeting on the 4th November to provide Members with an overview of the key findings for the first year of CAA.

5.0 Recommendations

- 5.1 The Overview and Scrutiny Board are recommended to:
- Note the CAA framework,
 - Consider the role of Elected Members, in relation to CAA
 - Note the emerging issues ahead of a formal presentation to the Board at its November meeting.

Monica Fogarty
Assistant Chief Executive
2nd September 2009

Overview and Scrutiny Board

Comprehensive Area Assessment and Emerging Issues Update

Introduction

The Inspectorates have shared their initial findings against the CAA framework with the County Council and local partners. This note brings together those initial findings.

It should be noted that the Inspectorates still have much work to do in order to finalise their assessments. Officers from across the County Council and the various partner organisations are working with the inspectorates to gather any additional evidence required as well as check that the initial findings are in line with our knowledge of the area and its work.

The table below shows the key dates leading up to the publication of the first CAA judgements for Warwickshire:

Date	Activity	Lead Agency
On Going	Use of Resources (All Councils, Fire and Rescue, PCT, Police)	Joint Inspectorate
	Managing Performance (All Councils and Fire and Rescue)	Joint Inspectorate
	Additional Area Assessment (as appropriate)	Joint Inspectorate
9 th September	Annual Assessment of Children and Young People	Ofsted
14 th September	Adult Social Care Annual Health Check	CQC
23 rd September	Formal feedback on Area Assessment to Warwickshire Public Service Board	CAA Lead
25 th September	Evidence Cut Off – Evidence submitted after this point will not inform the 2009 CAA judgement.	-
13 th October	Final opportunity to develop text for reporting	-
14 th October	Pre-publication draft Area Assessment and Organisational Assessment scores shared with the PSB and appropriate Council	-
16 th October	Review process starts – The partnership or individual organisation (for Organisational Assessment) will have a short period to appeal against the award of red flags or Organisational Assessment Scores. * 5 days for Organisational Assessment *10 days for Area Assessment red flags	-
10 th December	Publication of final Area Assessment and Organisational Assessments	One Place Website

Area Assessment

- The inspectorates still have much work to do between now and the 14th October to finalise their assessments.
- The initial Area Assessment findings are presented against the Sustainable Community Strategy outcomes to reflect progress local priorities.
- It should be noted that the final Area Assessment judgement will not be scored. Instead, it will take the form of a narrative supported where appropriate with red and/ or green flags:
 - Red flags will be used to represent significant concerns about outcomes and future prospect for outcomes, which are not being tackled adequately.
 - Green flags will be used to represent exceptional performance or outstanding improvement which is resulting in proven delivery of better outcomes for local people that are sustainable and Inspectorates jointly consider others could learn from.
- The 4 underpinning themes of CAA can be clearly seen in the feedback we have received to date. The CAA themes listed below, closely match the areas of work under Narrowing the Gaps:
 - Sustainability,
 - Tackling inequality, disadvantage and discrimination,
 - People whose circumstances make them vulnerable
 - Value for Money.
- **The inspectorates key findings to date include:**
 - Many areas of Warwickshire are good places to live with reducing crime levels, a healthy and generally satisfied resident population,
 - Warwickshire is hard hit by the impact of the recession,
 - The inequalities that exist within Warwickshire are marked. The Inspectorates have questioned whether there is sufficient co-ordinated action to sustain the effort in the long term,
 - Much of the findings focus upon partnership engagement across the wide agenda. The Inspectorates have questioned whether there is sufficient engagement of some partners in the delivery of outcomes for Warwickshire, particularly the NHS,
 - Variable performance across areas including climate change, waste, inequalities, chlamydia screening, obesity levels and the response to the recession.
- **The Inspectorates have identified progress in a number of areas including:**
 - In support of the SCS outcome to belong to safe, strong and cohesive communities, the Inspectorates have identified progress in road safety, adult re-offending rates and domestic abuse awareness and conviction rates,
 - Crime rates reducing generally with targeted initiatives taking place with good effect,
 - Overall educational attainment is improving,
 - In support of the SCS outcome to have a clean, green and sustainable environment, the Inspectorates have identified progress in waste collection and recycling in some districts as well as a range of activities by each organisation to reduce energy consumption,

- Assessment of accommodation need for Gypsies and Travellers,
 - The percentage of vulnerable people achieving independent living is above regional and national performance,
 - Warwickshire Investment Partnership, Coventry and Warwickshire reinvestment Trust and Enterprising Warwickshire Programme.
- **The Inspectorates have also identified a number of areas where they currently have issues and concerns, a number of which are summarised below:**
 - Rugby has the highest mortality / admissions from accidents and serious injuries,
 - Marked health inequalities especially in Nuneaton and Bedworth persist,
 - There is a lack of robust engagement from the wider NHS with wider LAA targets,
 - Warwickshire has some of the worst performance in the Country on chlamydia screening,
 - Educational Attainment in Nuneaton and Bedworth,
 - Less progress in North Warwickshire and Nuneaton and Bedworth on waste and recycling,
 - Perceived lack of outcome focus in the Climate Change Strategy
 - In support of the SCS outcome to have appropriate and affordable housing, the Inspectorates have identified concerns about variable performance across the County, especially in relation to the percentage of non-decent homes and fuel poverty,
 - In relation to Warwickshire's response to the recession, the Inspectorates have raised questions as to whether the response is really joined up.

Organisational Assessment

- The Inspectorates have presented their provisional findings to date on both elements of the CAA organisational Assessment. These are presented against the four Key Lines of Enquiry that inform the final judgement.
- Input from Ofsted and the Care Quality Commission (CQC) will form the primary source of evidence for Children and Young People and the Adult Social Care element of the Organisational Assessment. This information will not be available until mid-September.
- It should be noted that the Organisational Assessment will be a scored judgement. Both elements will receive score's, which will be brought together to give an overall score demonstrating the effectiveness of the organisation. This will be on a scale of 1 to 4, with 4 being where an organisation significantly exceeds minimum requirements.

Managing Performance

The Inspectorates key findings to date:

- Priorities and ambitions are clear and based on a shared understanding of the issues facing Warwickshire.
- Leadership and partnership working is improving especially with the District and Borough Councils. Partnerships with health bodies remain an area for improvement.
- Despite a number of initiatives over several years there is little progress with reducing inequalities or narrowing the gaps. Most significantly, the most deprived neighbourhoods are drifting further away from the national average.
- The Council is developing its role in the sub-region and is taking part in the Total Place pilot. However, progress with developing the sub-region integrated economic development strategy has been slow.
- There is a need to review outdated practices in the Fire and Rescue Service

Use of Resources

The Inspectorates key findings to date:

- The Councils financial planning process is well integrated with service planning and this is on a medium to long term basis.
- Service planning for 2009/10 has strengthened the integration of performance and financial planning further.
- Overall, the Council is a low spending authority and it has a good track record of managing spending within its available resources
- The Council has strong and focussed leadership. Senior officers and Members demonstrate financial awareness and systems are in place to ensure that the focus is on corporate priorities and not service silos.
- There are good corporate systems in place to ensure that performance and financial information is integral to proposals to new investment / decommissioning.
- There is good evidence that the Council is consulting with hard to reach groups and this has helped to shape the Councils policies.
- The Council produces clear performance and financial information to decision makers that has been improved to aid focus. However, some papers to Members lack the financial dimension and without this, decisions could be made without a full picture.
- There is a strong culture of performance management and this is continually developing to ensure the approaches remain fit for purpose and focused on the key issues.

AGENDA MANAGEMENT SHEET

Name of Committee Overview and Scrutiny Board

Date of Committee 2nd September 2009

Report Title Overview and Scrutiny Board Work Programme
2009/10

Summary This report provides details of the Work Programme for the Overview and Scrutiny Board for 2009/10.

For further information please contact: Michelle McHugh
Overview and Scrutiny Manager
Tel: 01926 412144
michellemchugh@warwickshire.gov.uk

Would the recommended decision be contrary to the Budget and Policy Framework? Not Applicable.

Background papers None.

CONSULTATION ALREADY UNDERTAKEN:-

- | | | |
|-----------------------|--------------------------|----------------|
| Other Committees | <input type="checkbox"/> | Not Applicable |
| Local Member(s) | <input type="checkbox"/> | Not Applicable |
| Other Elected Members | <input type="checkbox"/> | Not Applicable |
| Cabinet Member | <input type="checkbox"/> | Not Applicable |
| Chief Executive | <input type="checkbox"/> | Not Applicable |
| Legal | <input type="checkbox"/> | Not Applicable |
| Finance | <input type="checkbox"/> | Not Applicable |
| Other Chief Officers | <input type="checkbox"/> | Not Applicable |
| District Councils | <input type="checkbox"/> | Not Applicable |
| Health Authority | <input type="checkbox"/> | Not Applicable |

Police Not Applicable

Other Bodies/Individuals

FINAL DECISION YES

SUGGESTED NEXT STEPS:

Further consideration by this Committee

To Council

To Cabinet

To an O & S Committee

To an Area Committee

Further Consultation

Overview and Scrutiny Board Work Programme 2009/10

DATE	Report and Objectives
2 Sept 2009	<p>a) Proposed in-depth scrutiny reviews arising from OSC's work programme workshops - <i>To co-ordinate and prioritise in-depth scrutiny across WCC's OSC's and develop short term, medium term and long term review work programmes (Michelle McHugh)</i></p> <p>b) LAA Q4 performance (2008/09) and Q1 performance (2009/10) - <i>To review LAA performance information, identifying issues of concern and commissioning joint scrutiny exercises as appropriate (Bill Basra)</i></p> <p>c) Sustainable Communities Strategy - <i>To review Sustainable Communities Strategy, identifying issues for joint scrutiny as appropriate (Bill Basra)</i></p> <p>d) Comprehensive Area Assessment and Emerging Issues Update -<i>an overview of the new Comprehensive Area Assessment framework, the role of Elected Members within the framework and emerging issues received from the Inspectorates to date.</i></p>
4 th Nov 2009	<p>a) CAA – <i>To scrutinise the emerging picture from the Area Assessment and to identify issues for joint scrutiny as appropriate (Mary Ann Bruce)</i></p> <p>b) Six monthly performance information relating to O+S function - <i>To review performance of O+S function (Michelle McHugh)</i></p> <p>c) Six monthly progress report on the O+S Strategy Action Plan -<i>To review progress made against the O+S Strategy Action Plan and make amendments as appropriate (Jane Pollard)</i></p> <p>d) LAA Q2 performance and analysis of first 18 months of LAA - <i>To review LAA performance information, identifying issues of concern and commissioning joint scrutiny exercises as appropriate (Bill Basra)</i></p> <p>e) Draft protocols for the co-ordination of CDRP Scrutiny - <i>to agree a co-ordinated approach to CDRP scrutiny in Warwickshire (Louise Denton)</i></p> <p>f) Draft protocols for LINKs and OSCs – <i>To agree protocols for the relationship between LINKs and relevant OSCs</i></p>

Overview and Scrutiny Board Work Programme 2009/10

DATE	Report and Objectives
	g) In-depth Scrutiny Review Programme - <i>To review and re-prioritise as appropriate the in-depth scrutiny review programme (Michelle McHugh)</i>
3 March 2010	<p>a) LAA Q3 performance - <i>To review LAA performance information, identifying issues of concern and commissioning joint scrutiny exercises as appropriate (Bill Basra)</i></p> <p>b) Draft protocols for Locality Scrutiny - <i>To agree draft protocols for locality scrutiny (Paul Williams)</i></p> <p>c) WCC Improvement Reporting to OSC's - <i>To review the effectiveness of WCC Improvement Reporting to OSC's and make amendments at appropriate (Tricia Morrison / Michelle McHugh)</i></p> <p>d) Outcome from CAA – <i>To review the outcome of the CAA, identify issues of concern and commission joint scrutiny as appropriate (Tricia Morrison)</i></p> <p>e) In-depth Scrutiny Review Programme - <i>To review and re-prioritise as appropriate the in-depth scrutiny review programme (Michelle McHugh)</i></p>
June 2010 (Date to be set)	<p>a) LAA Q4 performance - <i>To review LAA performance information, identifying issues of concern and commissioning joint scrutiny exercises as appropriate (Bill Basra)</i></p> <p>b) End of Year performance information relating to the O+S function - <i>To review performance of O+S function (Michelle McHugh)</i></p> <p>c) End of year progress report on the O+S Strategy - <i>To review progress made against the O+S Strategy Action Plan and make amendments as appropriate (Michelle McHugh)</i></p> <p>d) In-depth Scrutiny Review Programme - <i>To review and re-prioritise as appropriate the in-depth scrutiny review programme (Michelle McHugh)</i></p>